

New Law Change- Parent Representative on CSE Team:

In August 2012, Governor Cuomo signed a Bill which amended New York Education Law 4402 to **no longer require an additional parent member for Committee on Special Education (“CSE”) meetings** (no change to the CPSE law). The amended law states, as with the current law on requesting a physician, **that an additional parent member only must be in attendance at any CSE meeting if requested in writing by the parent (or legal guardian) to the student, at least 72 hours prior to each meeting. This is an important change to take note of, if you are interested in having a parent representative sit on your child’s CSE Team, PLEASE REQUEST THIS IN WRITING at least 72 hours prior to your child’s meeting.**

An example of a letter requesting a Parent Representative could be:

Dear CSE Chairperson:

My child’s CSE meeting is scheduled for _____ (insert date).

I would like to request a Parent Representative to be included on the CSE team at the meeting. Please let me know prior to the meeting if this will be a problem.

I look forward to working with you and the CSE team to develop an appropriate program for my child, _____, who attends _____ school and is in _____ grade.

Sincerely,
Parent name & contact information