



# The Staff Development Center

500 North Street, White Plains, New York 10605 Tel: 914-422-2438 Fax: 914-422-2160

## Staff Development Center

Policy Board Special Meeting Minutes: Wednesday May 12, 2021  
12:30-12:45 pm, via Zoom

### **Board Members:**

Teachers Present: Ann Hovis-Williams, Regina Dunn, Rhoda Havis, Deborah Brunetto, Amber Fidel, Denise Cherico, Cecilia DeSilva, Eileen O'Leary, Carlos Agudelo, Mike Nangle

Others Present: Myra Castillo, Dr. Debbie Hand, Monica Alvarez, Byron Smalls, Dr. Karen Taylor

Absent: Leroy Dixon, Lourdes Pinto, Doug Cronk, Catalina Restrepo, Lauren Lowenhaupt

Others Present (non-voting): Karin Cabral, Vinnie Dougherty (co-Directors)

Quorum present: Yes

### **Proceedings:**

Annie called the meeting to order at 12:32 pm.

### **Review of Current Status of Professional Salaries Budget**

After a brief description of the current grant status and options, the following motions were made:

**Motion** (E. O'Leary): to fund the course instructor (Keri Levine, Special Education Instructional Coach and Reading Specialist) for two blended-learning "Science of Reading" courses, a course development stipend, as well as 7 participants requesting stipend.

**Moved & 2nd motion** – R. Dunn

**Opposed: none**

**Abstained: none**

**All Approved- Motion carried**

Also from Professional Salaries

**Motion** (A. Fidel) to fund the course development of a course that will run in the early Fall, "The Emergent Bilingual" created by Yolanda Rodriguez.

**Moved & 2nd motion** – R. Dunn

**Opposed: none**

**Abstained: none**

**All Approved- Motion carried**

### **Amendments to the 2020-21 Budget**

Karin explained that in creating the budget last Spring, we wanted to support teachers (by teachers) as much as possible, activating two codes: Professional Salaries and Travel (for mandated director meetings). Being it the year it was, we could not do it solely by asking our

own teachers to provide learning opportunities for other teachers. Therefore, in opening up the Purchased Services code, we can invite other providers, like Kelly Gallagher, a well-known author and teacher trainer to work with our grades 6-12 English teachers for two days in June, something the teachers had asked for and our center would not be able to provide otherwise. Also, we have needs for our Staff Development Center office and conference area if it didn't impact our main goal of supporting our teachers in this pandemic year.

**Motion** (R. Havis) to open the Purchased Services code and fund up to \$4000 toward Kelly Gallagher's services.

**Moved & 2nd motion** – Dr. K. Taylor  
**Opposed: none**  
**Abstained: none**  
**All Approved- Motion carried**

**Motion** (E. O'Leary) to open the Materials and Supplies code and fund up to \$1645 non-technological upgrades to the Staff Development Center office and conference area.

**Moved & 2nd motion** – A. Fidel  
**Opposed: none**  
**Abstained: none**  
**All Approved- Motion carried**

The meeting was adjourned at 12:47 pm.

Minutes submitted by Karin Cabral, Co-Director of the Staff Development Center