



The Staff Development Center

500 North Street, White Plains, New York 10605 Tel: 914-422-2438 Fax: 914-422-2160

Staff Development Team (Policy Board)

October 10, 2019

8:00-3:00 pm

How wonderful it is that no one need wait a single moment before starting to improve the world.

—Anne Frank

Agenda

<u>Estimated Time</u>	<u>Topic</u>	<u>Lead Person</u>	<u>Method</u>	<u>Outcome</u>
30 min	Welcome and Centering Quotes	Annie	Overview & Carousel Activity	Opening
15 min	Bylaws and Statement of Assurances	Karin	Read and Discuss	Connection to Purpose
15 min	Approval of Meeting Minutes	All	Review and Discussion, Vote	Minutes Approved
15 min	Floating Hours and Supt. Conference Days <ul style="list-style-type: none"> • Resilience/Paper Tigers Videos • Building SDC Plans 	Karin and Vinnie	Information Sharing	Awareness/Information to Share at Building Levels
30 min	Poverty Simulation and Kit Reset/Debrief	Karin	Small Groups	Set is Prepared/Member Experience
10 min	Grant and Budget Report	Karin	Report	Awareness of Finances
10 min	Break			
10 min	Policy Board Composition <ul style="list-style-type: none"> • NYSED Requirements • Building Level Reps 	Karin and Annie	Report	Accurate Record of Representation on the PB 2019-2020/Members Responsibilities
45 min	NYSED Teacher Center Focus and LHTCN (regional network) Sept. Meeting: <ul style="list-style-type: none"> • Open Meetings Law • Tech Purchases/Access/PD • NBC Cohorts/ATS • SpEd Certification Extensions 	Karin and Vinnie	Information Sharing	Preliminary Plans and Next Steps, Subcommittee Formed
10 min	Attendance Policy Issues (Instructor policy)	Annie	Discussion/Review Current Policy	Recommendations, if any

15 min	LHTCN SEL Conference Local Subcommittee	Karin	Share Out Possible Topics/Presenters	Planning for Event
15 min	Course Updates <ul style="list-style-type: none"> • Current Offerings • Upcoming Courses 	Karin and Vinnie	Report	Information To Share at Building Level
15 min	LATIC <ul style="list-style-type: none"> • Status of Coaching • Topical Workshops (IDE) 	Karin, Vinnie, Deb	Report	Awareness
10 min	New Course Proposals	Karin, All	Review Proposal(s), Vote	New MLP Course Offerings
12:00-12:30	Lunch			
40 min	Survey Monkey <ul style="list-style-type: none"> • Impact of PD • ICT/Inclusion Support • Coaching/Training • Others? 	Karin	Teams Develop Survey Questions	Surveys to Assess Specific Needs and Inclusiveness of Offerings
30 min	Equity Education at the Elementary Level: Moving Forward	Annie	Maitre D' Activity/ Discussion Protocol	Recommendations for Needed Professional Development
10 min	Manhattanville PD Opportunities: ICI/LBA/Discounts	Karin	Report	Information to Share
30 min	Mentoring Our New Teachers	Tara	Report/update	Information to Share
5 min	Lucy Roman's Retirement	Annie	Announcement of Plans for Recognition	Dec. 12 Meeting (Save the Date)
5 min	Feedback/Reflection	Annie	Checklist	Assessment of our Team's Success
3:00	Move to Adjourn	Annie	Motion/Second/ Vote	Adjourn

Planning ahead...in our next meeting, 11/14/19, we plan to address these items, and more:

- **Social Emotional Learning Conference – March 28, 2020**
- **Poverty Simulation, Next Steps**
- **November SCD Reports**
- **Floating Hours**
- **SCD Webpage Update**
- **Studying Skillful Teaching Update**

Thank you for your active contributions today as a valued member of the Staff Development Policy Board!



Notes: