

White Plains School District

Installing Microsoft Office applications on your personal computer/laptop
(free installation up to 5 personal computers – PC or Mac)

Log into Office 365 website (recommend to use Chrome Browser)

<https://login.microsoftonline.com/>

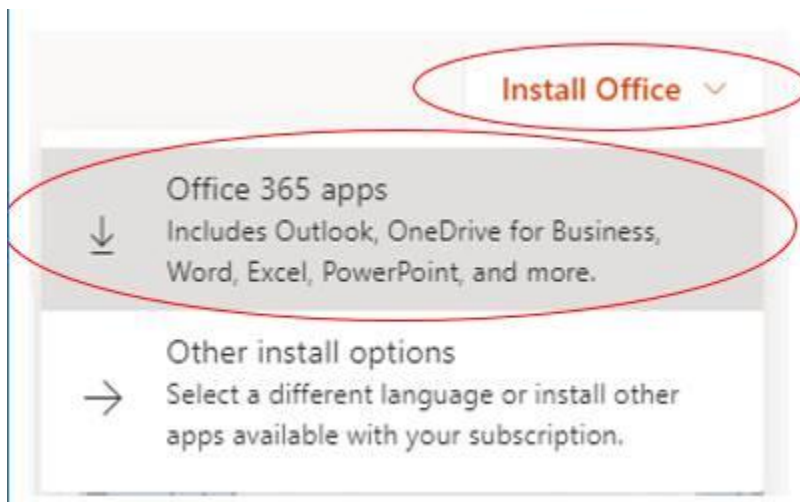
username: full district email address (if you are prompted – select Work/School account)

Password: same as for the district computer network

On the main Office 365 screen (towards top right)

Click **Install Office**

Select **Office 365 apps**



and follow the on-screen directions.