

WHITE PLAINS CITY SCHOOL DISTRICT

REQUEST FOR QUOTATION (RFQ)

The White Plains City School District (the "District") in White Plains, New York, is issuing this Request for Quotation ("RFQ") for companies or individuals to provide the following service(s): _____

Scope of Services to include: _____

Qualifications: _____

Fees: (Description of Service)	_____	\$	_____
	_____	\$	_____
	_____	\$	_____

PLEASE SUBMIT ALL QUOTATIONS BY _____ AT ____:00 ____ M. EST

TO: _____ (914) 422-_____, _____@wpcsd.k12.ny.us

Quotes shall be submitted by the designated deadline. Quotes may be withdrawn prior to the stated deadline for submission, upon written request of the respective responder. If it becomes necessary to revise any part of this RFQ, or if additional data or information is necessary to clarify any of its provisions, an addendum will be provided. The District reserves the right to request clarifications or corrections to quotes received, to negotiate any portion of the quotes received, to solicit multiple or additional RFQs based on the review and evaluation of responses or to cancel this RFQ in whole or in part.

Any questions pertaining to this RFQ shall be directed to _____, before _____, 201_. No telephone or conference call discussions will be conducted without prior arrangement.

Vendor: _____ Contact: _____

Phone: _____ Email: _____

Signature: _____ Date: _____