



2021-2022 BUDGET DEVELOPMENT CALENDAR

August - October		Begin process of updating Long-Range Plans with Administration.
Monday, October 5, 2020	Board of Education	Present 2020-21 budget calendar and budget development procedures to the Board of Education for Adoption.
Monday, October 19, 2020		Community Input – Long Range Plan/Budget, 7:00 pm WPHS Room B1.
Friday, October 30, 2020		Meet with budget builders and distribute budget guidelines.
Monday, December 7, 2020	Finance Committee	Presentation of draft Long-Range Plan.
Friday, December 11, 2020		Budget builders submit budgets to Business Office.
Monday, December 14, 2020	Board of Education	Presentation of <i>Long-Range Plan</i> .
December - January		Meet with budget builders throughout the month.
Monday, February 8, 2021	Board of Education	<i>Instructional budget</i> presentation.
Monday, February 22, 2021	Board of Education	<i>Non-instructional</i> budget presentation: Athletics, Facilities, Food Service, Technology, and Transportation.
Monday, March 1, 2021		Submit Tax Levy Limit calculation to Office of the State Comptroller, Tax & Finance and SED.
Monday, March 1, 2021	Finance Committee	Presentation of draft Preliminary Superintendent’s budget.
Monday, March 8, 2021	Board of Education	Presentation <i>Preliminary Superintendent’s Budget</i> .
Monday, March 22, 2021	Board of Education	Budget workshop with Board of Education and Administration.
March 30 – April 3, 2021		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote. Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers.
Monday, April 12, 2021	Board of Education	Board of Education <u>Adoption</u> of 2020-21 Budget & Property Tax Report Card.
Monday, April 19, 2021		Last day to submit petitions for propositions to be placed on the ballot.
April 19 - May 11, 2021		District Clerk must mail an absentee ballot to every qualified voter who requests one. The ballot must be mailed no earlier than 30 days or later than 7 days prior to the election day.
Monday, April 26, 2021		Property tax report card submitted to SED and local newspapers of general circulation.
Wednesday, April 28, 2021		Submission of petitions for Board of Education candidates.
Tuesday, May 4, 2021		Budget Statement and required attachments are available, upon request, at each school building and at the district office, public or free association library and on the district’s website.
Monday, May 10, 2021	Board of Education	Budget Hearing: Budget Statement (including required attachments) must be made available. The budget must be presented at the hearing in plain language and in 3 components: Administrative, Program & Capital.
Wednesday, May 12, 2021		Mail budget notice and budget newsletter to eligible voters after the Budget Hearing, but no later than 6 days prior to the Budget Vote day.
Monday, May 17, 2021		District Clerk must maintain list of the names of all individuals provided with absentee ballots.
Tuesday May 18, 2021 Noon to 9 pm	Budget Election & Vote	Annual Meeting - School Budget Vote, Propositions, and Board of Education Election.
Wednesday, May 19, 2021	Board of Education	Acceptance of the results of the School Budget Vote, Propositions, and Board of Education Election.